

Here at Rudyard we take pride in good attendance and arriving at school on time

### Punctuality

Being late can be very disruptive for children and the whole class

Children who are late can:

- Be embarrassed to walk in late
- Be anxious and on edge
- Miss important instructions from the teacher about the day ahead

**Being 5 minutes late each day in a school year is the same as missing 3 whole school days!**

**Being 15 minutes late each day in a school year is the equivalent to missing nearly 10 whole school days!**

### Attendance

Why is regular attendance at school important?

- Attending school every day makes learning easier for your child
- Children are more able to build and maintain friendships with other children
- If children miss basic skills in the early years of school, they may have problems later on
- Regular attendance at school will help your child succeed in later life

A child should only be absent from school if they are very unwell, have an infectious illness (e.g. chicken pox, mumps or measles) have an injury such as a break, attending a religious ceremony or leave authorised by the Headteacher.

### **Every School Day Counts**

**90% Attendance may sound good and if we were to get 90% in a test we would be quite happy, however 90% is the same as missing 4 school weeks in one year!**

**Research has shown children who have over 95% attendance are more likely to achieve higher test scores and when older more GCSEs**  
**It is really true that every day counts in your child's education!**

If you need support in your child attending school or are having difficulties we have a very supportive Inclusion Team including;

SENCo Helen Nazarko

CWO Tara Bryant

Learning Mentor Jo Rollason

## Holidays & Absences

The school is not able to authorise:

- Any holiday of any length during term time
- Days off for birthdays, visits, family visits etc.
- Absences where we have been advised the child is ill but the child is seen in a public place (parents/carers can be fined for this)
- Absences where parents say that their child is ill but then the child tells their teacher that they have been away
- An absence because a parent, carer or sibling is ill

The Headteacher may authorise holidays or absences for exceptional circumstances at his discretion. Any requests must be in writing at least two weeks prior to the absence

## Fixed Penalty Notices

The Local Authority are now issuing fines for any unauthorised persistent absences, excessive lateness, and taking holiday in term time where there is not an exceptional circumstance that has been authorised by the Headteacher

**These fines are currently: £60 for each parent for each child e.g. £240.00 for a family with two children living with both parents**

The fine must be paid within 21 days of the date of issue. This will increase to £120.00 per parent/carers per child paid after 21 days but within 28 days

For further information contact the Attendance Team by emailing [attendanceteam@brighton-hove.gov.uk](mailto:attendanceteam@brighton-hove.gov.uk) or by calling 01273 291378



# Attendance & Punctuality at Rudyard Kipling Primary School & Nursery

